



# MAKATI HOPE CHRISTIAN SCHOOL

**Makati Campus:** 2312 Don Chino Roces Avenue Extension, Brgy Magallanes Makati City  
 Tel. No. 8817-1111 loc. 102/117/206 Email: registrar@makatihope.edu.ph Website: www.makatihope.edu.ph

**Ortigas Campus:** St. Francis Square (behind SM Megamall) Ortigas Center, Mandaluyong City  
 Tel. No. 8632-1010 loc. 151

HARMONY ✦ EXCELLENCE ✦ INTEGRITY ✦ RESILIENCE ✦ STEWARDSHIP

**Applicant Number** \_\_\_\_\_ **SY 20** \_\_\_\_\_ - **20** \_\_\_\_\_  *School Copy*  *Applicant's Copy*

**Legal Name of Student** \_\_\_\_\_  
 Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

**Level Applied:** N-am N-pm PK-am PK-pm K-am K-pm G1 G2 G3 G4 G5 G6 G7 G8 G9 G10 G11 G12

**Gender:**  Male  Female **Birthday** \_\_\_\_\_ **Age as of June** \_\_\_\_\_ years \_\_\_\_\_ months

**Previous School :** \_\_\_\_\_

1 REGISTRAR	2 BUSINESS OFFICE	3 GUIDANCE OFFICE
<p><b>Checklist of Required Credentials</b></p> <p><i>Fastened in a regular long folder</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Application Form with two (2) copies of recent passport-size picture</li> <li><input type="checkbox"/> Clear photocopy of National Statistics Office Birth Certificate</li> <li><input type="checkbox"/> Clear photocopy of two (2) most recent school years' English and Chinese report cards (Form 138)</li> <li><input type="checkbox"/> Certificate of Good Moral Character from previous school</li> <li><input type="checkbox"/> Medical History Form</li> <li><input type="checkbox"/> Application fee</li> </ul> <p><b>Additional Requirements for Foreign Students</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Birth Certificate issued by their country of origin</li> <li><input type="checkbox"/> Authenticated copy of Alien Certificate of Registration (ACR) and/or photocopy of passport information and current visa</li> </ul> <p><i>Note: If the student's credentials are not in the English language, such must be translated to English</i></p> <p>Remarks:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Recommended for Testing</li> <li><input type="checkbox"/> Not Recommended for Testing</li> <li><input type="checkbox"/> Deficiency _____</li> <li><input type="checkbox"/> Other _____</li> </ul> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <p><b>Signature from the- Registrar</b> Date: _____</p>	<p style="text-align: center;"><b>Payment of Admission Processing Fee</b></p> <p><b>Cash Payment – P750</b></p> <p><b>OR #</b> _____</p> <p><b>Date Received:</b> _____</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 10px;"></div> <p style="text-align: center;"><b>Signature from the- Business Office</b></p>	<p style="text-align: center;"><b>Schedule of Exam/ TESTING PERMIT</b></p> <p><b>Date:</b> _____</p> <p><b>Day:</b> _____</p> <p><b>Time:</b> _____</p> <p><b>Place:</b> _____</p> <p><b>Level:</b> _____</p> <p><b>Duration:</b> _____</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 10px;"></div> <p style="text-align: center;"><b>Signature from the Guidance Facilitator</b> Date: _____</p>
<p><b>Note:</b></p> <ul style="list-style-type: none"> <li><i>Please come on time. Inform us immediately in case of late or non-appearance on agreed schedule.</i></li> <li><i>Test-takers who come 20 minutes late will be asked to come the next testing date.</i></li> <li><i>Have a full meal before exam. You may bring water to drink and a light snack.</i></li> </ul> <p><b>APPOINTMENT SCHEDULE WITH THE ACADEMIC HEAD:</b> _____</p> <p><b>APPOITMENT SCHEDULE WITH THE PRINCIPAL:</b> _____</p>		

**Referral**

\_\_\_\_\_

- Walk-in**
- Website**
- Print Ads**
- Others**

- with Chinese learning background**
- without Chinese learning background**

**Foreigner ???**

**Nationality:** \_\_\_\_\_

**Oriented about :**

- Admission Procedures**
- School fees**
- Special Classes**
- School Policies -highlights**

**Need English Language learning/tutorials?**

**To classify as Sit-in? Irregular Student?**

**CONTACT PERSON:** \_\_\_\_\_  
**CONTACT NUMBERS:** \_\_\_\_\_